



Environmental Protection by
Caring Professionals

Valley Forge Sewer Authority

333 Pawling Road
Phoenixville, Pennsylvania 19460

610-935-1553

Fax 610-983-9684

Valley Forge Sewer Authority

Standard Right-to-Know Request Form

MUNICIPALITIES

Charlestown
Easttown
East Pikeland
East Whiteland
Malvern
Schuylkill
Tredyffrin
Willistown

Date Requested: _____

Request Submitted by: Email ___ US Mail ___ FAX ___ In-person ___

Name of Requestor: _____

Street Address: _____

City/State/Zip + County (Required): _____

Telephone (optional): _____

Records requested:

*Please provide as much specific detail as possible so we can
identify the information.

Do you want copies? YES ___ NO ___

Do you want to inspect the records? YES ___ NO ___

Do you want certified copies of records? YES ___ NO ___

This section for agency completion

RIGHT TO KNOW OFFICER: Deborah A. Bingham

DATE RECEIVED BY AGENCY:

AGENCY FIVE (5-DAY) RESPONSE DUE:

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.)
Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703).

Valley Forge Sewer Authority, 333 Pawling Road, Phoenixville, PA 19460; phone: 610-935-1553;
fax: 610-983-9684; email: bingham@vfsa.com.